



**WEST BENGAL STATE FOOD PROCESSING  
&  
HORTICULTURE DEVELOPMENT CORPORATION LIMITED  
(A GOVT. OF WEST BENGAL ENTERPRISE)  
BENFISH TOWER (6<sup>th</sup> Floor)  
31, G.N. Block, Sector-V  
KOLKATA – 700091**

No: 5/WBSFPHDCL/1762/2019-20

Date: 22.01.2020

**NOTICE INVITING E-TENDER**

**1. Invitation**

Online E-tenders are hereby invited in two bid system from the reputed, experienced and bonafide Nurseries/ Suppliers having sufficient capabilities for supplying of about 1 lakh Ber (Umran , Apple variety) Seedlings at Ayeshpur Farm ,Dist.- Nadia, W.B., the requirement may increase by 40% as per field situation

**STATEMENT OF SUPPLY**

Name of the Item	Variety & Height	Quantity	Place of delivery	Earnest Money	Period of Completion of work	Eligibility of supplier
Ber Seedlings	Umran , Apple, 1 ft to 1 ½ ft. well settled in poly bag (50 micron), Healthy and disease free	1 Lakh (approx) requirement may increase by 40% as per field situation	Ayeshpur Farm, Dist.- Nadia of West Bengal	Rs.6,000/-	10 days from the date of issue of supply order	Experienced, Bonafide, Nurseries/ Suppliers having necessary credentials.

- In the event of e-filing, intending tenderer may download the tender documents from the website <http://wbtenders.gov.in> directly with the help of the Digital Signature Certificate and submit the Technical Bid as well as Financial Bid online on or before the last date and time given in the Notice Inviting e-tender.
- Earnest Money is to be deposited in favour of WEST BENGAL STATE FOOD PROCESSING & HORTICULTURE DEVELOPMENT CORPORATION LIMITED through ICICI Bank Payment Gateway failing which the tender will be treated as informal.
- Both Technical and Financial Bid are to be submitted concurrently duly digitally signed in the website <http://wbtenders.gov.in> as per scheduled date and time.
- The **Financial Offer** of the prospective tenderers will be considered only if the **Technical bid** of the tenderer is found valid by the **Tender Committee** of the WBSFP&HDCL. **The decision of the Tender Committee will be final and binding on all concerned and no challenge against such decision will be entertained.**

## Date and Time Schedule

Sl.No.	PARTICULARS	DATE & TIME
1.	Date of uploading (Publishing) of N.I.T. and other Documents(Online)	25.01.2020
2.	Documents download start date (Online)	25.01.2020
3.	Bid proposal submission start date (Online)	25.1.2020
4.	Pre bid Meeting	29.01.2020 at 2 P.M.
5.	Documents download end date(Online)	03.02.2020 up to 3.00 p.m.
6.	Bid proposal Submission end date(Online)	03.02.2020 up to 4.00 p.m.
7.	Last date of Deposition of Earnest Money (Online)	03.02.2020 up to 4.00p.m.
8.	Date & Time of opening of technical bids(Online)	5.02.2020 at 4.00p.m. In the event of this date being declared as Govt. holiday for WBSFP&HDCL, the technical bid shall be opened on the next working date at the schedule time.

### 2. Eligibility criteria for participation in the Tender

- i. Experienced, bonafide Nurseries/ Suppliers intended to participate in the tender has to supply the requisitioned quantity as per specification.
- ii. The prospective tenderer should have credential for supply of Horticultural items to the State/Central Government Organization or State/Central Govt. Undertakings or Statutory Bodies or Local Bodies or Parastatals of an amount of Rs.1.2 Lakh (Rupees one lakh twenty thousand) only during the last two financial years i.e. within 2017-18 and 2018-19.
- iii. The tenderer must submit the copy of the Payment Certificate or Work Completion Certificate, as the case may be, under the signature of the Competent Authority for supplying the horticultural items. The said Certificate should contain the particulars of the items, period of supply and the total value of supply.
- iv. Copies of PAN Card, P.Tax Deposit Challan for the year 2018-19/ 2019-20 and Trade License issued in the name of the Tenderer (valid on the last date of submission of Tender)
- v. I.T. return for the assessment year 2018-19/ 2019-20

### 3. Collection of Bid Documents

The tenderer can search and download NIT and Tender Documents electronically from the Computer once he logs on to the website, as mentioned, using the Digital Signature Certificate. This is the only mode of collection of Tender Documents.

### 4. Submission of Tender

Tenders are to be submitted online to the website as stated in two folders, one is Technical bid and the other is Financial bid, before the scheduled date and time using the Digital Signature Certificate.

#### **The technical proposal shall contain the scanned copies of the following-**

- Application in Annexure-I duly signed by the applicant

- **Copies of-**
  - I. PAN Card
  - II. P. Tax Deposit Challan for the financial year 2018-19/2019-20
  - III. Trade License issued in the name of the Tenderer (valid on the last date of submission of Tender).
  - IV. I.T. return for the assessment year 2018-19/2019-20.
  - V. Credentials for supply of Horticultural items of an amount of Rs.1.2 Lakh (Rupees one lakh twenty thousand) only during the last two financial years i.e. within 2017-18 and 2018-19.

**Failure in submission of any of the above documents may render the tenderer liable to be rejected. If any document is not applicable to the Tenderer, he must have given declaration explaining reason thereof.**

**The Financial proposal should contain-**

- Bill of Quantity (BOQ):-The supplier is to quote the rate online in the space marked for the same against the indicative price assessed by the Corporation. The rate is to be quoted in figure as well as in words.
- **The participant will be rejected in case it is uploaded in the Technical Bid.**

**GENERAL TERMS AND CONDITIONS**

**1. Earnest Money**

**I. Online Deposition of Earnest Money**

The Tenderers desirous of taking part in the tender have to deposit Earnest Money @ Rs. 6000/- through ICICI Bank Payment Gateway.

**For deposition of EMD (at the prescribed rate), the Tenderers can refer to the user manual available in “ Tenderers Manual Kit (Point 10)” regarding payment methods . Payment should not be made in Corporation Account directly. It should be deposited through available options on the tendering portal only.**

**II. Refund of Earnest Money deposit**

The Earnest Money of all unsuccessful tenderers will be refunded by the WBSFPHDCL on receipt of application from the tenderers. In case of successful tenderer, the Earnest Money deposit will be released after satisfactory completion of Supply. No interest on Earnest Money will be paid by the Corporation.

**III. Forfeiture of Earnest Money deposit**

*Earnest Money deposit is liable for forfeiture in the event of:*

- a) Withdrawal of offers, while offers are under consideration during the validity period.
- b) Non acceptance of Supply order.
- c) Any unilateral revision made by the tenderer during the valid period of the offer.
- d) Failure to execute the Supply of the entire order or part thereof.

**2. Responsive Tenderer**

Prospective applicants are advised to note carefully the minimum qualification criteria before tendering the bids.

Conditional/ incomplete tender will not be accepted under any circumstances.

Tenderers fulfilling all conditions and criteria set forth and qualifying in the Technical Bid as well as making submission of Financial Bid in stipulated manner shall be considered responsive.

### ***3. Quoting the rates in BOQ***

- a. The intending tenderers are required to quote the rate against the indicative price of the item.
- b. All tender prices shall have to be quoted in the BOQ inclusive of all kind of Taxes including packaging, loading, unloading and carrying cost for delivery up to the Farm.
- c. The price should be firm, final and irrevocable and not subject to any change whatsoever even due to increase in cost of raising of planting materials, other components, Labour cost etc. and any changes or imposition of statutory levies till the completion of Supply as per order.

### ***4. Issue of supply order.***

The supply order will be issued to the L-1 Bidder for supplying the plants as per desired specification. Further, the total requirement may increase by 40% as per field situation

Before issuance of supply order, the Tender Inviting Authority may physically verify the credentials and other documents of the lowest tenderer if found necessary. After verification, if it is found that the documents submitted by the lowest tenderer are either manufactured or false, in that the case the supply order will not be issued in favour of the said tenderer under any circumstances and the Earnest Money deposited to this effect will be forfeited.

### ***5. Evaluation of Tenders for qualifying in Technical Bid***

All Tenders will be evaluated and compared on the basis of the submitted documents.

The Tender Inviting and Accepting Authority will determine the eligibility of each Tenderer through a Tender Committee. The Tenderers shall have to satisfy all the clauses specified in eligibility criteria.

During scrutiny and before issuing supply order, if it comes to the notice of the Tender Inviting Authority that the credential or any other paper is incorrect / manufactured/ fabricated, that Tenderer would not be allowed to participate in the tender and that application will be rejected without any prejudice.

### ***6. Evaluation of Tender for qualifying in Financial Bid***

Evaluation will be done on the basis of qualified technical bids and the Rate quoted in the BOQ for the Tendered item.

### ***7. Schedule of Supply:***

The Tenderer has to complete the supply of the requisitioned item within 10 days from the date of issue of the supply order. The delivery time will be within 10 a.m. to 5 p.m. The Tenderer has to give prior intimation to the Horticulturist of the Corporation at least three days before the date of supply.

### ***8. Adherence to the prescribed Specifications and time limit***

No deviation from the specifications prescribed by the Corporation will be accepted by the Authority.

### ***9. Delay in supply***

It is emphasized by the Corporation and understood by the supplier that the period of delivery, stipulated in the supply order is the essence of the supply. It is admitted by the supplier that any delay in delivery may obviate the necessity of supply and thereby affect the interest of the Corporation. If the reason of delay is beyond the control of the Tenderer, then it should be communicated to the Corporation in writing for its necessary intervention.

### **10. Defaults**

If the Tenderer fails to deliver any or all of the planting materials within the time specified in the supply order due to his own fault or insufficiency, a sum equivalent to 2.5% of the price of the delayed materials will be deducted for each week of delay or fraction thereof until actual delivery upto maximum 5% of the price of delayed materials. Once the maximum is reached, the Corporation may by written Notice to the Tenderer, terminate the Tenderer to proceed with any or all of the necessary part of the supply. Such failure on the part of the Tenderer will result in the forfeiture of Earnest Money and debar him to take part in the similar type of Tenders of the Corporation for the next one year from the date of issue of the supply order.

Such deduction will not be applicable to those supplier/s, who can submit the documents in respect of delay beyond their control.

### **11. Right to accept any bid and/ or to reject any or all bids**

The Corporation reserves the right to accept or reject any or all bids and to annul the tendering process and all bids prior to issue supply order, without thereby, incurring any liability to the affected tenderer or tenderers or any liability to inform the tenderer of the ground for such action.

### **12. Disputes**

Any dispute arising out of noncompliance of any Terms and Conditions of the Tender, it shall be referred to sole Arbitrator, who shall be appointed by the Corporation in accordance and subject to the provision of the Arbitration and Conciliation Act, 1996. The place of Arbitration will be Kolkata and the language shall be English. The Award of the Arbitrator shall be binding on both the parties. All disputes and Court cases are subject to the Jurisdiction of the Calcutta High Court only.

### **13. Negotiations**

It is clarified that normally no rate negotiation will be done and therefore the Tenderer should quote their lowest prices only, however, the Corporation may negotiate the rates in exigencies, if required to do so.

### **14. Payment will be made in the following manners-**

- i. 80 % of the payment will be made after satisfactory completion of supply of the total seedlings.
- ii. 20% of payment will be made after checking the mortality within a period of 30 days from the date of supply . In case of mortality, the tenderer will have to replace the said quantity within 7 (seven) days from the date of communication, otherwise the value of this quantity will be deducted from his Bill. No extra claim will be entertained for such replacements.

**MANAGING DIRECTOR**

**Annexure -I**

**Application for participation in Technical bid**

To,  
The Managing Director  
WBSFP&HDCL  
Benfish Tower (6<sup>th</sup> floor)  
31, G.N, Salt Lake  
Kolkata- 700091

Sub: Supply of about 1 lakh of Ber (Umran , Apple)Seedlings at Ayeshpur Farm ,Dist.-  
Nadia, W.B

Ref. No. NIT No. ....Dated .....

Sir/Madam

Having examined the terms & conditions of the above NIT, I do hereby submit the following information and relevant documents for furtherance of my proposal for participation in the tender -

**Eligibility Particulars**

Sl.No.	Particulars	Details thereof
1.	Name of the Tenderer	
2.	a) Full Office address	
	b) E-Mail I.D.	
	c) Mobile No.	
3.	Name of the contact person with Mobile Number	
4.	Eligibility particulars of the Tenderer (Scanned copies to be uploaded)	
	a) Credential	i. Rs. of 2017-18 ii. Rs. of 2018-19
	b) PAN Card	Yes/No
	c) P.Tax receipt for 2018-19/19-20	Whether submitted - Yes/No
	d) Trade License	Valid up to-
	e) I.T. return for assessment year 2018-19/19-20	Whether submitted –Yes/No.
5	Any other points considered to furnish	

## UNDERTAKING

1. I undertake that all of the above information and documents furnished against the prescribed columns are true to the best of my knowledge and belief.
2. I have also gone through all the terms & conditions meticulously and I undertake to comply with the same sacrosanctly.
3. The Earnest Money and all other documents required for qualifying in the technical bid have been submitted online.
4. The rate quoted by me will be valid and binding upon me for the entire period as stipulated in the NIT.
5. If I fail to complete the Supply within the period stipulated in the order due to my own fault/ inconvenience, the Corporation shall reserve the right to impose penalty and forfeit the Earnest Money deposited by me in this regard and I shall not be allowed to participate in any other similar types of Tenders of the Corporation for the next one year from the date of issuance of the Supply order.
6. I shall maintain the characteristics and specifications of the seedlings as per NIT and follow the schedule of supply
7. I undertake that I have not been debarred/ delisted by any State/Central Government Organization or State/Central Govt. Undertakings or Statutory Bodies or Local Bodies or Parastatals during the last three consecutive years up to the last date of submission of Tender.

Date:

Signature of the Applicant

Place: