



**WEST BENGAL STATE FOOD PROCESSING
&
HORTICULTURE DEVELOPMENT CORPORATION LIMITED
(A GOVT. OF WEST BENGAL ENTERPRISE)
BENFISH TOWER (6th Floor)
31, G.N. Block, Sector-V
KOLKATA – 700091**

NIT No. 230/WBSFPHDCL/1770/2020-21

Date:28.12.2020

NOTICE INVITING RE-E- TENDER

1. Invitation

Online tenders are hereby invited in two bid system from the reputed, experienced and bonafide Contractors /Agencies having sufficient credential and financial capabilities for Execution of the similar nature of work-

STATEMENT OF WORK

Name of the Work	Specification	Estimated cost	Earnest Money	Period of completion
Repairing and reinstatement of Glass House at Ayeshpur Farm, Dist. - Nadia.	As annexed in Annexure_I	756,426.00	15,000/- (Rupees fifteen thousand)only	15 days from the date of issue of work order.

2.Scope of Work

1. To re-instate the Glass House at Ayeshpur Farm as per specification given in Annexure-I for primary hardening of the Tissue Culture Banana Plantlets
2. To accomplish the work within the stipulated period.

3.Eligibility criteria for participation in the Tender

- I.** The Bidder should be a bonafide, experienced and resourceful Proprietorship firm / Partnership firm / Private limited Company / Public Limited Company / Limited Liability partnership/ Co-operative Society / Society Registered in under appropriate provision of applicable laws
- II.** The prospective Bidder must have valid Trade license/ Certificate of Enlistment, PAN, GST Registration Certificate, IT return for any two financial/ assessment years within the period from 2016-17 to2019-20.
- III.** The prospective Bidder should have credential of an amount not less than Rs.2,00,000/(Rupees two lakh only)for similar nature of work at any State/Central Government Organization or State/Central Govt. Undertaking or Statutory Body or Local Body or Parastatal or any private enterprise within any year of the last three completed financial years.

- IV.** The Bidder must have the copy of the Payment Certificate or Work Completion Certificate, as the case may be, issued under the signature of the Competent Authority.

4.Mandatory documents requirement

A. For Technical Proposal

The technical proposal shall contain the signed and scanned copies of the following:

- i. NIT DOCUMENT
- ii. Corrigendum , if any
- iii. Application in Annexure II
- iv. Payment Certificate or Work Completion Certificate as referred in Clause 3 above
- v. PAN Card
- vi. GST Registration Certificate
- vii. Trade License/ Certificate of Enlistment , valid as on 31.03.2020
- viii. Income Tax Return for any tow financial/ assessment years within the period from 2016 – 17 to 2019 -2020

THE ABOVE STATED TECHNICAL DOCUMENTS SHOULD BE UPLOADED IN THE RESPECTIVE FOLDERS OF E-TENDER IN THE FOLLOWING MANNER -

Click the check boxes beside the necessary documents in the My Document list and then click the tab “**Submit Non Statutory Documents**” to send the selected documents to Non-Statutory folder. Next Click the tab “**Click to Encrypt and upload**” and then click the “**Technical**” Folder to upload the Technical Documents.

Sl. No.	Category Name	Sub-category Description	Details
01.	Certificates	Certificates	a) PAN Card. b) Income Tax Return for any two financial/ assessment years within the period from 2016 – 17 to 2019 -2020 c) GST registration d) Trade License/ Certificate of Enlistment , valid as on 31.03.2020
02.	Company Detail(s)	Company Detail	As Applicable
03.	Credentials	Credential	a)The prospective Bidder should have credential of an amount not less than Rs.3,00,000/(Rupees three lakh only)for similar nature of work at any State/Central Government Organization or State/Central Govt. Undertaking or Statutory Body or Local Body or Parastatal or any private enterprise within any year of the last three completed financial years. b)The Bidder must have the copy of the Payment Certificate or Work Completion Certificate, as the case may be, issued under the signature of the Competent Authority.

Failure in submission of any of the above documents may render the Bidder liable to be rejected.

B.For Financial Proposal

The Financial proposal should contain-

Bill of Quantity (BOQ):-The Bidder is to quote the rate online in the space marked in the BOQ

The participant will be rejected in case it is uploaded in the folder of Technical Bid

5. Date and Time Schedule

Sl.No.	PARTICULARS	DATE & TIME
1.	<i>Date of uploading (Publishing) of N.I.T. and other Documents(Online)</i>	<i>31.12.2020</i>
2.	<i>Documents download start date (Online)</i>	<i>31.12.2020</i>
3.	<i>Bid proposal submission start date (Online)</i>	<i>31.12.2020</i>
4	<i>Documents download end date(Online)</i>	<i>08.01.2021 up to 5.00 P.M.</i>
5.	<i>Bid proposal Submission end date(Online)</i>	<i>08.01.2021 up to 5.00 P.M.</i>
6.	<i>Date & Time of opening of technical bids(Online)</i>	<i>11.01.2021 at 12.00 P.M.</i>
7.	<i>Uploading of Technical Bid Evaluation Sheet</i>	<i>To be notified later</i>
8.	<i>Uploading of Financial Bid Evaluation Sheet</i>	<i>To be notified later</i>

INSTRUCTION TO THE BIDDERS FOR E-TENDERING

Instructions / Guidelines for electronic submission of the tenders online have been annexed for assisting the contractors to participate in e-Tendering.

1. Registration of Bidder:

Any bidder willing to take part in the process of e-Tendering will have to be enrolled & registered with the **Government e-Procurement System /**

Portal:<http://www.wbtenders.gov.in>

2. Digital Signature Certificate (DSC)

Each bidder is required to obtain a Class-II or Class-III Digital Signature Certificate (DSC) for submission of tenders from the approved service provider of the National Informatics Centre (NIC).

3. Collection of Tender Documents

The intending Bidders can search and download NIT and Tender Document(s) electronically / from the **Government e-Procurement System / Portal** using the Digital Signature Certificate. **This is the only mode of collection of Tender Documents.**

4. Submission of Tenders

Tenders are to be submitted online on the website <http://www.wbtenders.gov.in> in a single folder before the prescribed date and time using the Digital Signature Certificate (DSC). The documents are to be uploaded in the form of virus scanned copy duly signed. The documents will get encrypted (transformed into non readable formats).

5. Earnest Money Deposit (EMD)

Detailed procedure for online submission of Earnest Money Deposit (EMD)

Procedure to be followed for online submission of EMD is as below-

i. Login by Bidder

- a. A Bidder desirous of taking part in the tender invited by the Corporation shall logon to the e-procurement portal of <http://www.wbtenders.gov.in> using his login ID and password.
- b. He will select the tender to bid and initiate payment of pre-defined EMD / Tender Fees for that tender by selecting from either of the following payment modes:
 - i. Net banking (any of the Banks listed in the ICICI Bank Payment gateway) in case of payment through ICICI Bank payment Gateway.
 - ii. RTGS/NEFT in case of offline payment through bank account in any Bank.
- ii. **Payment by Net Banking (any listed Bank) through ICICI Bank Payment Gateway**

- a. On selection of net banking as the payment mode, the Bidder will be directed to ICICI Bank Payment Gateway webpage (along with a string containing a Unique ID) where he will select the Bank through which he wants to do the transaction.
 - b. Bidder will make the payment after entering his Unique ID and password of the Bank to process the transaction.
 - c. Bidder will receive a confirmation message regarding success/failure of the transaction.
 - d. If the transaction is successful, the amount paid by the Bidder will get credited to the concerned pooling account maintained with the Focal Point Branch of ICICI for collection of EMD/Tender Fees.
 - e. If the transaction is failure, the Bidder will again try for payment by going back to the first step.
- iii. Payment through RTGS/ NEFT**
- a. On selection of RTGS/NEFT as the payment mode, the e-procurement portal will show a pre-filled challan having the details to process RTGS/NEFT transaction.
 - b. The Bidder will print the challan and use the pre-filled information to make RTGS/NEFT payment using his bank account.
 - c. Once payment is made, the Bidder will come back to the e-procurement portal after expiry of a reasonable time to enable the NEFT/RTGS process to complete, in order to verify the payment made and continue the bidding process.
 - d. If verification is successful, the fund will get credited to the concerned Pooling account maintained with the Focal Point Branch of ICICI Bank for collection of EMD/Tender Fees.
 - e. Hereafter, the Bidder will go to e-procurement portal for submission of his bid.
 - f. But, if the payment verification is unsuccessful, the amount will be returned to the bidder's account.

6. Refund of Earnest Money Deposit

The Earnest Money of all unsuccessful bidders will be refunded by the WBSFP&HDCL within 30 days. In case of successful Bidder, the Earnest Money deposit will be released after 90 days from the date of finalization of Tender. No interest on Earnest Money will be paid by the Corporation.

7. Forfeiture of Earnest Money Deposit will be mandated under the following circumstances

- a. Withdrawal of bid, while bids are under consideration during the tendering period.
- b. Any unilateral revision made by the Bidder during the valid period of offer.
- c. Failure to accept the “Letter of Intent” or execute the Agreement.**
- d. Providing false or fabricated information / documents.

8. Clarification of Bidding Document

- a. If there be any discrepancy or obscurity in the meaning of any clause of the bid document or if there be any query of the intending bidder, the bidder shall set forth in writing such discrepancies, doubt, obscurity or queries and submit the same to the Corporation marked to the ‘MD, WBSFP&HDCL’ at least two days before the last date of submission of bids.
- b. The queries sent by email to wbsfphdcl@gmail.com within stipulated period shall be considered for response.
- c. The clarification given in response to the queries shall be final and binding on the bidder.**

9. Amendment of Bidding Document

At any time, prior to the deadline for submission of bids, WBSFP&HDCL may, whether at its own initiative or in response to a clarification requested by a prospective bidder, modify the bidding documents by issuing amendments. Any such amendment shall form the part of the bidding document. **Such amendments and clarifications will be published on the same website and also on the website of the Deptt. of Food Processing Industries & Horticulture (<http://www.wbfpib.gov.in>).** Prospective bidders are requested to visit the mentioned websites on a regular basis to keep abreast of any news. WBSFP&HDCL will bear no responsibility or liability for bidders failing to do so.

In order to afford the prospective bidders reasonable time in which to take the amendment into account in preparing their bids, WBSFP&HDCL may extend the deadline for submission of bids. Such amendments, clarifications etc. shall be binding on the bidders and will be given due consideration by the bidders while they submit their bids and invariably enclose such documents as a part of the bid.

10. Site inspection before submission of Tender

Before submitting any bid, the intending bidders are advised to visit the Ayeshpur farm, Dist.-Nadia, to assess availability of the communication facilities, availability of local labour wage rate in the locality, etc. which are likely to be involved in preparation of the bid and no claim, whatsoever, will be entertained on these account afterwards.

GENERAL TERMS AND CONDITIONS

1. Responsive Bidders

Prospective applicants are advised to note carefully the minimum qualification criteria before tendering the bids. Conditional/ incomplete tender will not be accepted under any circumstances. Bidders fulfilling all conditions and criteria set forth and qualifying in the Technical Bid as well as making submission of Financial Bid in stipulated manner shall be considered responsive.

2. Obligation of the bidder:

It shall be deemed that by offering a Bid, the Bidder has:

- a. Made a complete and careful examination of the bidding documents, visited the proposed site, received all relevant information from WBSFP&HDCL;
- b. Satisfied itself about all matters, things and information hereinabove necessary and required for bidding, execution of the agreement in accordance with the bidding documents and performance of all of its obligations there under;
- c. Acknowledged and agreed that ignorance of any of the matters hereinabove shall not be a basis for any claim for compensation, damages, claim for performance of its obligations, loss of profits, etc. from WBSFP&HDCL;
- d. Agreed to be bound by the undertakings submitted by it under and in terms hereof.

3. Cost of Bidding:

The Bidders shall be responsible for all of the costs associated with the preparation of their Bids and their participation in the Bidding Process. WBSFP&HDCL shall not be responsible or in any way liable for such costs, regardless of the conduct or outcome of the Bidding Process.

4. *Quoting the rates in BOQ*

- i. The Bidder is to quote the rate online in the space marked in the BOQ . No offline Tender will be accepted.
- ii. All Tender prices quoted in the BOQ shall be exclusive of all kind of Taxes,Cess, but including transportation, loading and unloading of materials up to the Destination, and construction thereof
- iii. The price should be firm, final and irrevocable and not subject to any change whatsoever even due to increase in cost of materials, other components, labor cost etc. and any changes or imposition of statutory levies till the completion of work as per order.

5. *Correctness and sufficiency of rates quoted in the tender:*

The contractor shall be deemed to have satisfied himself before tendering as to the correctness and sufficiency of his tender for works and the rates and prices stated in the schedule of the items. The rates and prices quoted shall cover all obligation of the tenderer under the contract and all materials and things necessary for the proper completion and maintenance of the works.

6. *Rate Validity*

The rate shall remain effective ordinarily up to 90 days from the date of acceptance of Tender which may be extended further with mutual consent between the bidder and WBSFPHDCL unless terminated prematurely at its discretion and satisfaction.

7. *Evaluation of Tenders for qualifying in Technical Bid*

- i. All Tenders will be evaluated and compared on the basis of the submitted documents. The Tender Inviting and Accepting Authority will determine the eligibility of each bidder through a Tender Committee. The bidders shall have to satisfy all the clauses specified in eligibility criteria.
- ii. Technical proposal will be opened first by the Authorized representative of the WBSFPHDCL electronically using Digital Signature Certificate
- iii. The Bidders may remain present at the office of WBSFPHDCL during opening of Technical Proposals, if they so desire.
- iv. Technical Proposals complete in all respect will only be accepted and qualify for next stage of evaluation.

8. *Evaluation of Tender for qualifying in Financial Bid*

- i. Financial proposals of only those Bidders declared technically eligible by the Tender Inviting Authority will be opened electronically on the web portal on the prescribed date.
- ii. The encrypted copies will be decrypted and the rates will be downloaded and read out to the Bidders remaining present at that time and to be handed over to the Tender Committee.
- iii. Pursuant to the scrutiny and decision of the Tender Committee, the summary list of eligible Bidders whose Financial Proposals will be considered will be uploaded in the web portal.

- iv. Lowest quoted rate shall normally be accepted. However, the Tender Inviting Authority reserves the right to accepting a bid other than the lowest on a specific ground to be recorded in writing.

9. Penalty for suppression / distortion of fact

Applicants can also be asked to furnish additional information / confirmation in connection with verification of the documents submitted by them, if deemed necessary.

If any bidder fails to produce the original hard copies of the documents, or any other documents on demand of the Tender Committee within a specified time frame or if any deviation is detected in the hard copies from the uploaded soft copies or if there is any suppression, the bidder will be suspended / debarred / blacklisted / disqualified from participating in the tenders of the WBSFP&HDCL for a period of 3 (Three) years. In addition, his Earnest Money Deposit will stand forfeited. Besides, WBSFP&HDCL may take appropriate legal action against such defaulting bidder.

10. Right to accept any bid and/ or to reject any or all bids

The Corporation reserves the right to accept or reject any or all bids and to annul the tendering process and all bids prior to issue work order, without thereby, incurring any liability to the affected Bidder or Bidders or any liability to inform the Bidder of the ground for such action

11. Award of Contract:

Immediate offer finalization of the tender, the LOI will be issued to the L-1 bidder and he will in turn submit the LOA to the WBSFP&HDCL within 3 days from the date of issue of LOI and execute the Agreement with the WBSFP&HDCL following which the work order will be issued.

12. Period of Completion of work-

The successful bidders shall complete the same within 15(fifteen) days from the date of issue of work order.

13. Variation, Omission, Addition & Alteration:

The Contractor shall not modify the work except under direction in writing by the WBSFP&HDCL. The quantities provided in the Schedule of work are provisional only, which may vary up to any extent or may be deleted altogether. The quoted rate of each item shall remain firm till completion of contract. The WBSFP&HDCL reserves the right to alter, amend and omit or otherwise vary the quantities as may be necessary but such variation will be limited to $\pm 25\%$ (plus or minus twenty five percent) of the contract price. Payment shall be made as per actual execution.

14. Supplementary Works:

Whenever supplementary works become unavoidable for completion of the work in all respect, the Contractor shall bring the matter to the notice of the Controlling Officer and submit their

proposal. However the controlling Officer shall have the right to advise the contractor to proceed with such item(s) of work. Rates for supplementary item shall be arrived at as given hereunder:

- a. The rates of all supplementary items shall be decided on pro-rata basis from the existing items in the contract.
- b. When Clause (a) is not applicable, the rate shall be taken from P.W.D.(W.B.) schedule of rates for building works, sanitary works, plumbing works & PWD(WB)(Roads) schedule prevailing at the time of submission of bids plus / minus the contractual rate of quotation.
- c. Regarding finalization of rate of non-scheduled item(s) , the decision of the Controlling Officer shall be final and binding upon the Contractors.

15. . Delay in work

It is emphasized by the Corporation and understood by the bidder that the period of the work, stipulated in the work order is the essence of the tender. It is admitted by the bidder that any delay in completion of work may obviate the necessity of work and thereby affect the interest of the Corporation. If the reason of delay is beyond the control of the Bidder, then it should be communicated to the Corporation in writing for its necessary intervention.

16. Extension of Time:

An extension of time without imposition of liquidated damage, may be granted for delay in execution of work provided there is no fault whatsoever on the part of the contractor. Such extension may only be granted on the basis of application to be submitted by the contractor who has to establish that the extension of time required by him is not due to his fault.

17. Liquidated Damage:

If the Contractor fails to complete the work within the time prescribed herein or extended time for completion, then the Contractor shall pay to the WBSFP&HDCL a sum amounting to 2 ½% (two and half percent) of the value of works as liquidated damages of such default for every week or part of a week which shall-elapse between the time prescribed or extended time as the case may be and the date of completion of the works subject to a maximum of 10% (ten percent) of the total contract price.

The payment for deduction of such damages shall not relieve the contractor from his obligation to complete the works or from any other his obligations and liabilities under the contract.

18. Quality of Work / Material and Mode of Measurement:

As regards specification of materials, execution of work and the mode of measurement relevant stipulation of P.W.D. Schedule of rates, (applicable at site of work) in this respect will be applicable. The contractor shall arrange and provide all necessary facilities along with necessary manpower for inspection, testing and measurement of work at his own cost.

19. Defective Materials:

If in the option of the Engineer-in-charge, any of the materials brought to the site for use are not of the quality or kind specified in the contract and / or are unfit for the works, he shall be at liberty to order the removal of the said materials and the contractor shall remove the same within 24 (twenty four) hours after notice has been given to him and if he fails to remove them within the time the Engineer may cause them to be removed anywhere at the risk of the

Contractor and any cost incurred in so doing shall be deducted from the dues payable to the contractor under the contract.

20. Security Money:

The Successful tenderer within 3 (three) days of receipt of LOI / order, shall submit his unconditional acceptance in writing failing which the WBSFP& HDCL shall have the right to terminate the LOI / Order as per rule and earnest money, submitted along with the tender will be forfeited. On receiving tenderer's acceptance for the work the earnest money deposited with the tender will be automatically converted to form a part of security money deposited. An additional sum of security money, if required, shall be deposited by the tenderer to constitute initial security money of 2% (two percent) of ordered value. Further additional security money shall be deducted from the progressive bills at 8% (eight percent) of each such bill so that the total deduction together with 2% (two percent) Security money already taken shall constitute not less than 10% (ten percent) of the total value of works as actually done. All security money shall be refunded after expiry of the period of maintenance which shall be 6 (six) months normally, if not otherwise mentioned in the work order) after completion of the work. This period of maintenance shall be counted from the date of completion of work.

21. Defect Liability Period:

The term 'Defect Liability Period' shall mean the period of 6 (six) months from the date of completion of the work. If any defect is found within the defect liability period, the contractor shall be liable to rectify / replace the material at their own cost and responsibility. Defects / rectification work so notified shall have to be attended and completed satisfactorily within 15 (fifteen) days. For faithful & due fulfillment of all obligations, this defect liability period shall be covered by the Security money already retained from the contractor. After completion of Defect liability period, and on completion of satisfactory rectification of defect, if any reported within the defect liability period, and on receipt of the application from the contractor, concerned engineer of the work shall recommend for refund of the Security money.

22. Force Majeure:

The contractor shall not be liable to pay any liquidated damage for delay / failure to perform the contract for reasons of force majeure such fire, flood, epidemics, quarantine restriction, strikes, freight embargos and provided that the contractor shall within 10 (ten) days from beginning of such delay notify the WBSFP&HDCL in writing of the cause of delay. The WBSFP&HDCL shall verify the fact and grant such extension as found to be justified without imposing liquidated damage.

The WBSFP&HDCL shall not be responsible or liable to pay any compensation for any interruption in work at the site due to strike, lockout, riot, earthquake, flood, cyclone or civil commotion or any other force of accident due to any reason beyond control. The WBSFP&HDCL shall not be held responsible to or liable to pay for any interruption in your work at the site arising out of resistance from the local public due to any resistance towards work.

23. Grounds for Disqualification

- i. During scrutiny or at any stage of bidding process or even after issuance of work order, if it comes to the notice of the Tender Inviting Authority that the Bidder has wilfully made any misleading or false representation in the documents/ statements and attachments submitted as the proof of the qualification requirements
- ii. If the Bidder fails to complete the work as stipulated in the work order / revised order issued in changed circumstances due to his own fault/ inconvenience

Then in both the cases, the Corporation shall reserve the right to forfeit the Earnest Money deposited by the Bidder and also debar him from participation in the Tender process of the Corporation for the next 3(three) consecutive years.

24. Disputes

Any dispute arising out of non-compliance of any Terms and Conditions of the Tender, it shall be referred to sole Arbitrator, who shall be appointed by the Corporation in accordance and subject to the provision of the Arbitration and Conciliation (Amendments) Act, 2015.

The place of Arbitration will be Kolkata and the language shall be English. The Award of the Arbitrator shall be binding on both the parties. All disputes and Court cases are subject to the Jurisdiction of the Calcutta High Court only.

25. Negotiations

It is clarified that normally no rate negotiation will be done and therefore the Bidders should quote their lowest prices only, however, the Corporation may negotiate the rates with the L1 Bidder in exigencies, if required to do so.

26. Payment of Bill

- i. Progressive R/A bills, against the prayer of the contractor, for an amount of minimum 20% (twenty percent) of the ordered value or as deemed justified by the Controlling Officer shall be released against certification of the Concerned Engineer. The bill shall be released within 45 (forty five) days of its submission. The final bill shall be released on completion of the work in all respect and fulfillment of all contractual obligations by the contractor
- ii. Concerned Statutory deduction, if any, will be deducted from the Bidder's bill.

**MANAGING DIRECTOR
WBSFP&HDCL**

Annexure-I

Sub: Repairing of Glass House area 282 sq.mtr

SI No	Items	Specification	Quantity	Unite	Final Rate (Rs.)	Sub Total (Rs.)
1	Poly Carbonate Sheet	6.00mm clear transparent multiwall polycarbonate sheet, Aluminum top & bottom channel, Rubber	293	sq.mtr	1,701.56	498,557.08
2	Shade Net (celling)	UV Stabilized Shade Net 50% shading net with manual collapsible mechanism shall be provided below gutter level.	330	sq.mtr	33.75	11,136.84
3	Cooling Pad System with fittings	1500mm x 600mm x 150mm (Thick) with aluminum Frame and Accessories	18.38	sq.mtr	5,675.80	104,292.83
4	Self-Trapping Screw	50 mm length	1000	nos	3.07	3,068.00
5	GI Wire	12 no	15	kg	130.39	1,955.85
6	Rings stainless steel	20 mm dia.	100	nos	3.07	306.80
7	Nylon Pulley with clamp HDPE	40 mm dia.	6	nos	92.04	552.24
8	PVC Water Tank	1000ltr, capacity	2	nos	9,971.00	19,942.00
9	Gutter Sheet	Plastic drainage sheet, Virgin, UV stabilized 1.4 mm thick and 600 mm wide	48	mtr	253.11	12,149.28
10	Water Harvesting System	100mm dia ISI Marked PVC Pipe with Elbow,FRP Sheet Cap	2	nos	4,448.60	8,897.20
11	Bed Painting		32	nos	1,303.90	41,724.80
12	Labor Charges for Fittings & fixing, including all necessary charge (Skilled)		270	sq.mtr	199.42	53,843.40
Grand Total Amount (Rs.)						756,426.00
Rupees: Seven Lakh Fifty Six Thousand Four Hundred Twenty Six Only						

Annexure -II

Application for participation in Technical bid

To,
The Managing Director
WBSFP&HDCL
Benfish Tower (6th floor)
31, G.N, Salt Lake
Kolkata- 700091

Sub: Repairing and reinstatement of Glass House at Ayespur Farm, Dist. - Nadia.

Ref. No.230/WBSFPHDCL/1770/2020-21Date: 28.12.2020

Sir/Madam,

Having examined the terms & conditions of the above NIT, I do hereby submit the following information and relevant documents for furtherance of my proposal for participation in the tender -

Eligibility Particulars

Sl.No.	Particulars	Details thereof
1.	Name of the Bidder	
2.	a) Full Office address	
	b) E-Mail I.D.	
	c) Mobile No.	
3.	Name of the contact person with Mobile Number	
4.	Documents to be submitted by the Bidder (Scanned copies to be uploaded)	Whether uploaded (Yes / No)
	a. NIT documents including corrigendum, if any	
	b. E.M.D.	

	c. Payment certificate/ work completion certificate	
	d. GST Registration Certificate	
	e. PAN Card	
	f. Trade License/ Certificate of Enlistment Valid up to 31.03.2020	
	g. Income Tax Return for any two financial / assessment years within the period from 2016-17 to 2019 – 20	
5	Any other points considered to furnish	

UNDERTAKING

- i. I undertake that all of the above information and documents furnished against the prescribed columns are true to the best of my knowledge and belief.
- ii. I have also gone through all the terms & conditions meticulously and I undertake to comply with same sacrosanctly.
- iii. The rate quoted by me will be valid and binding upon me for the entire period as stipulated in the NIT
- iv. I undertake that I have not been debarred/ delisted by any State/Central Government Organization or State/Central Govt. Undertakings or Statutory Bodies or Local Bodies or Parastatals during the last three consecutive years up to the last date of submission of Tender.

Date:

Signature of the Applicant

Place: