



**WEST BENGAL STATE FOOD PROCESSING  
&  
HORTICULTURE DEVELOPMENT CORPORATION LIMITED  
(A GOVT. OF WEST BENGAL ENTERPRISE)  
BENFISH TOWER (6<sup>th</sup> Floor)  
31, G.N. Block, Sector-V  
KOLKATA – 700091  
Mail [Id-wbsfphdcl1@gmail.com](mailto:Id-wbsfphdcl1@gmail.com)**

NIT No: 97/WBSFPHDCL/1770/2023-24

Date: 22.02.2024

**NOTICE INVITING E-TENDER**

***1. Invitation***

E-Tenders are hereby invited on behalf of the Director of Horticulture, from Producers or authorized dealers/ distributors of producers having sufficient technical and financial capabilities for supply of Kharif Onion Certified Seed (Var.- Agrifound Dark Red) to different Blocks of different Districts in the State of West Bengal.

**Statement of Supply:**

Sl No	Name of the Item	Variety	Quantity	Estimated Cost Rs.	Earnest Money	Tender Fee	Ensuring placement of stock*	Completion of Supply
1	Kharif Onion Certified Seed	Agrifound Dark Red	13040 Kg	Rs. 1,82,56,000/-	Rs. 365000/- (Rupees three lakh sixty five thousand) only	Rs. 5000/- (Rupees five thousand) only	Within 15 (fifteen) days from issue of initial supply order to selected bidder * see point no. 13.	Within 10 working days from date of receiving of seed testing report as “recommended” and issue of final supply order by email.

***2. Scope of Work***

*a* Scope of work includes an indicative list of works for supply Kharif Onion Certified Seed (var.-Agrifound Dark Red) to different blocks of different districts as per the supply order issued from Directorate of Horticulture.

*b* Seeds must be disease and virus free by being maintained the aseptic condition in the production field.

- c Seeds must be genetically pure, sound in morphological and physical characters.
- d No part bidding or conditional bidding will be accepted.

**3. Date & Time Schedule:**

<b>Sl. No.</b>	<b>Particulars</b>	<b>Details of Tender</b>
1	Tender No.	97/WBSFPHDCL/1770/2023-24 Dated 23.02.2024
2	Date of uploading (Publishing) of NIT and other Documents (Online)	22.02.2024 at 12 Noon
3	Documents download start date (Online)	22.02.2024 at 12 Noon
4	Bid Proposal Submission Start Date (Online)	22.02.2024 at 5 PM
5	<i>Pre-bid Meeting</i>	28.02.2024 at 2 PM
6	Documents download end date (Online)	18.02.2024 up to 2 PM
7	Bid proposal Submission end date (Online)	18.02.2024 up to 3 PM
8	Date & Time of opening of technical bids (Online)	20.02.2024 at 3PM
9	The tenderer should lodge objection to the tender inviting authority within two days (48 hours) from the date of publication of list of technically qualified bidders and beyond that time schedule no objection will be entertained by the authority	

**4. Eligibility criteria for participation in the Tender:**

- I. The prospective bidders must have valid Trade license/ Certificate of Enlistment, PAN, GST Registration Certificate, IT return for three consecutive financial years within the period from 2019-2020 to 2022-2023, valid and active Seed License from Agriculture Department, Govt. of West Bengal.
- II. Audited Balance Sheet & Profit & Loss Statement of accounts for the last three consecutive financial years within the period from 2019-2020 to 2022-2023.
- III. Producers or authorized dealers/distributors of producers can participate. Authorized Dealers/ Distributors of seeds should have valid active Dealership / Distributorship Certificate issued by the seed producer along with the documents of registration of current year for production of kharif onion seed (var. Agrifound Dark Red) by certification agency in favour of the producer. Producer should furnish a copy of proof of producer (documents regarding registration of current

year for kharif onion seed (var. Agrifound Dark Red) by the Certification Agency in their name).

- IV. An undertaking (self-certificate) that the bidder hasn't been blacklisted by a Central/ State Government Institution and that there has been no litigation with any Government Department on account of similar services must be submitted.
- V. Intending tenderers should have produce a credential for supply of seeds of the minimum value of 40% of the estimated amount put to tender or credential of 2 supply of seeds each of minimum value of 30% of the estimated amount put to tender at any State/Central Government Organizations of State/Central Govt. Undertakings or Statutory Bodies or Local Bodies or Parastatals during five years prior to the date of issue of this tender notice.
- VI. The bidder must have the copy of the Payment Certificate or Work Completion Certificate, as the case may be, issued under the signature of the Competent Authority for supplying the seeds. The said Certificate should contain the particulars of the items supplied, period of supply and the total value of supply.

**Mandatory Documents Requirement:**

**A. For Technical Proposal**

The technical proposal shall contain the signed and scanned copies of the following:

- I. Tender Document
- II. Application in Annexure-I
- III. Valid and active Seed License issued by Agriculture Department, Govt. of West Bengal (as on last date of submission of bid)
- IV. Payment Certificate or Work Completion Certificate as referred in Clause VI of Eligibility Criteria.
- V. PAN Card
- VI. Trade License/ Certificate of Enlistment (valid as on last date of submission of bid)
- VII. IT return for three consecutive financial years within the period from 2019-2020 to 2022-2023
- VIII. Audited Balance Sheet & Profit & Loss Statement of accounts for the last three consecutive financial years within the period from 2019-2020 to 2022-2023.
- IX. GST Registration Certificate

- X. Authorized Dealers/ Distributors of seeds should have valid active Dealership / Distributorship Certificate issued by the seed producer along with the documents of registration of current year for production of kharif onion seed (var. Agrifound Dark Red) by certification agency in favour of the producer. Producer should furnish a copy of proof of producer (documents regarding registration of current year for kharif onion seed (var. Agrifound Dark Red) by the Certification Agency in their name).
- XI. Proof of submission of EMD
- XII. An undertaking (self-certificate) that the bidder hasn't been blacklisted by a Central/ State Government Institution and that there has been no litigation with any Government Department on account of similar services must be submitted
- XIII. In case of participation of authorized dealer, they shall produce a document containing the quantity of Certified Onion Seed ( variety Agrifound Dark Red) to be supplied from the Agency. In case of two or more bidders supplying from a single source the quantity offered by the agencies shall not exceed the total available tagged quantity with the agency, otherwise the offer shall not be considered.

**The requisite documents are to be submitted in the respective folder of the E-Tender portal. Failure in submission of any of the above documents may render the Bidder liable to be rejected.**

### ***B. For Financial Proposal***

The Financial proposal should contain

**Bill of Quantity (BOQ):**The Bidder is to quote the rate for each Kg. Kharif Onion Certified Seed (Var.-Agrifound Dark Red) online in the space marked in the BOQ. This rate must include all rates inclusive of all kind of Taxes, Cess, charges including packaging and labelling with specific matter, transportation, loading, unloading, carrying and delivery up to the block level of supply at district level.

**The participant will be rejected in case it is uploaded in the folder of Technical Bid.**

## **GENERAL TERMS AND CONDITIONS**

## 1. **Registration of Bidders**

Any Bidder willing to take part in the process of e- Tendering will have to be enrolled and registered with the Government e-Procurement system/ Portal, <http://www.wbtenders.gov.in>. Each Bidder is to obtain a Digital Signature Certificate for submission of tenders from the approved Service Provider of the National Informatics Centre (NIC).

## 2. **Collection of Bid Documents**

The Bidder can search and download NIT and Tender Documents electronically from the Government e-Procurement system using the Digital Signature Certificate. This is the only mode of collection of Tender Documents.

## 3. **Submission of Tender**

Tenders are to be submitted online on the website <http://www.wbtenders.gov.in> in two folders at a time, one in Technical Proposal and the other in Financial Proposal, before the prescribed date and time, using the Digital Signature Certificate. The documents submitted by the Bidder should be properly indexed and self-attested with seal.

## 4. **Earnest Money**

### **i. Online Deposition of Earnest Money**

Earnest Money is to be deposited in favour of the WEST BENGAL STATE FOOD PROCESSING & HORTICULTURE DEVELOPMENT CORPORATION LIMITED through ICICI Bank Payment Gateway failing which the tender will be treated as informal. The Bidders desirous of taking part in the tender have to deposit Earnest Money @ Rs. 365000/- (Rupees three lakh sixty five thousand) only and Tender Fee @ Rs. 5000/- (Rupees Five thousand)only.

**For deposition of Earnest Money (at the prescribed rate), the Bidders can refer to the user manual available in “Bidders Manual Kit (Point 10)”. Payment should not be made in Corporation’s Account directly. It should be deposited through options available on the tendering portal only.**

### **ii. Refund of Earnest Money deposit:**

The Earnest Money of all unsuccessful Bidders will be refunded by the WBSFP&HDCL within 30 days from the date of finalization of tender, on receipt of application from the bidder. In case of successful Bidder, the Earnest Money deposit will be released after 30 days from the date of completion of supply. No interest on Earnest Money will be paid by the Corporation.

### **iii. Forfeiture of Earnest Money**

#### **deposit:**

Earnest Money deposit is liable for forfeiture in the event of:

- a. Withdrawal of offers, while offers are under consideration during the validity period.
- b. Non acceptance of supply order.
- c. Any unilateral revision made by the Bidder during the valid period of the offer.
- d. Failure to execute supply of the entire order or part thereof.

**iv. Exemption** of any kind for any of the eligible bidder towards cost of EMD will be according to

1. 4245-F(Y) dated 28<sup>th</sup> May'2013 issued by Finance Department, Audit Branch, Govt. of West Bengal.
2. 6718-F(Y) dated 08.09.2015 issued by Finance Department, Audit Branch, Govt. of West Bengal.

### **5. Clarification of Bidding Document:**

If there be any discrepancy or obscurity in the meaning of any clause of the bid document or if there be any query of the intending bidder, the bidder shall set forth in writing such discrepancies, doubt, obscurity or queries and submit the same to the Corporation marked to the 'MD, WBSFP&HDCL'. The queries may be sent by email to wbsfphdcl1@gmail.com. The clarification given in response to the queries shall be final and binding on the bidder.

### **6. Amendment of Bidding Document:**

At any time, prior to the deadline for submission of bids, WBSFP&HDCL may, whether at its own initiative or in response to a clarification requested by a prospective bidder, modify the bidding documents by issuing amendments. Any

such amendment shall form the part of the bidding document. Such amendments and clarifications will be published on the same website.

Prospective bidders are requested to visit the mentioned websites on a regular basis to keep abreast of any news. WBSFP&HDCL will bear no responsibility or liability for bidders failing to do so.

In order to afford the prospective bidders reasonable time in which to take the amendment into account in preparing their bids, WBSFP&HDCL may extend the deadline for submission of bids. Such amendments, clarifications etc. shall be binding on the bidders and will be given due consideration by the bidders while they submit their bids and invariably enclose such documents as a part of the bid.

**7. Responsive Bidders:**

Prospective applicants are advised to note carefully the minimum qualification criteria before tendering the bids. Conditional / incomplete tender will not be accepted under any circumstances. Bidders fulfilling all conditions and criteria set forth and qualifying in the Technical Bid as well as making submission of Financial Bid in stipulated manner shall be considered responsive.

**8. Quoting the Rates in BOQ:**

- i. The intending Bidders are required to quote the rate online. No offline offer will be entertained.
- ii. Bidders are to quote the rate for each kg. seed to be supplied to different blocks of different districts in the State of West Bengal.
- iii. All Bid prices quoted in the BOQ shall be inclusive of all kind of Taxes, Cess, charges including packaging and labelling with specific matter, transportation, loading, unloading, carrying and delivery up to the block level of supply at district level.
- iv. The price should be firm, final and irrevocable and not subject to any change whatsoever even due to increase in cost of materials, other components, labour cost etc. and any changes or imposition of statutory levies till the completion of supply as per order.

**9. Rate Validity:**

The rate shall remain valid for a period of 9 (nine) months from the date of acceptance of tender.

## **10. Evaluation of Tenders for qualifying in Technical Bid**

- i. All Bids will be evaluated and compared on the basis of the submitted documents. The Tender Inviting and Accepting Authority will determine the eligibility of each bidder through a Tender Committee. The bidders shall have to satisfy all the clauses specified in eligibility criteria, evaluation committee reserves the right to relax the evaluation criteria.
- ii. Technical proposal will be opened first by the Authorized representative of the WBSFPHDCL electronically using Digital Signature Certificate.
- iii. Technical Proposals ,which are declared valid by Tender Committee will only be accepted and qualify for next stage of evaluation i.e. Financial Bid.

## **11. Evaluation of Tenders for qualifying in Financial Bid**

- i. Financial proposals of only those Bidders declared technically eligible by the Tender Inviting Authority will be opened electronically on the web portal on the schedule date.
- ii. The encrypted copies will be decrypted and the rates will be downloaded and read out to the Bidders remaining present at that time and to be handed over to the Tender Committee.
- iii. Pursuant to the scrutiny and decision of the Tender Committee, the summary list of eligible Bidders whose Financial Proposals will be considered will be uploaded in the web portal.
- iv. Lowest quoted rate shall normally be accepted. However, the Tender Inviting Authority reserves the right to accepting a bid other than the lowest on a specific ground to be recorded in writing.
- v. The Tender inviting Authority does not bind itself to accept any or all bids and reserves the right to reject any or all bids without assigning any reason whatsoever.

## **12. Issue of supply order**

Normally, **an initial** supply order will be issued by the Director of Horticulture to the L1 Bidder for supplying the indented quantity of the materials. **Final supply order shall be issued by the Director of Horticulture after receipt of “recommended” seed testing report and shall be informed by email.**

To facilitate the purpose , the L1 Bidder has to produce the entire stock in his go-down within fifteen days from the date of placing the initial supply order, for



random collection of samples by the officials of the Seed Testing Laboratory of Department of Agriculture, Government of West Bengal.

The quantity mentioned is approximate quantity. The total requirement may 10% increase / decrease from the approximate quantity mentioned above depending on the changing scenario within the validity of the contract. Supply of the indented quantity of material to the appointed places shall be completed within 10 working days of the issue of **final** supply order.

- i. If the Bidder fails to deliver any or all of the materials within the time specified in the supply order due to his fault or inefficiency, the Director of Horticulture may deduct a sum equivalent to 2.5% of the price of the delayed materials for each week of delay or fraction thereof until actual delivery.
- ii. In case, the delay is beyond two weeks, the Corporation may issue termination notice to the Bidder to proceed with any or all of the necessary part of supply.

Such failure on the part of the Bidder leading to delay beyond two weeks will result in forfeiture of Security Money and also debar him to take part in the tender process of the Corporation for the next three consecutive years.

### **13. Deliverables :**

- i. Before delivery of the seed, necessary seed testing should be completed from Seed Testing Laboratory of Agriculture Department, Govt. of West Bengal and only RECOMMENDED seed should be supplied. If the kharif onion seed are found as “NOT RECOMMENDED” for any reason, entire stock shall be rejected and no payment shall be made.
- ii. Transit losses, any kind of damage before supply etc. will have to be borne by the Supplier.
- iii. **The above seeds will be packed in standard packet containing 1 kg seed in each packet, the cover of which to be printed as per the matter supplied by Directorate of Horticulture .Cost of printing on packet will be borne by supplier.**
- iv. The lot wise Certificates (Tag Certificate), from the concerned Seed Certification Agency, certifying the seeds are to be furnished.
- v. Certification tag shall be of blue colour (shade ISI No. 104 AZURE BLUE) for Certified seed class. It shall duly be signed by the competent authority.

### **14. Adherence to the Prescribed Specifications:**

No deviation from the specifications prescribed by the Tender Inviting Authority will be accepted by the Authority. The entire supply will be accomplished under the strict monitoring of the entrusted official personnel of the Department of FPI & Horticulture.

**15. Right to Accept Any Bid and / or to Reject Any or All Bids:**

The Tender Inviting Authority reserves the right to accept or reject any or all bids and to annul the tendering process and all bids prior to issue work order, without thereby, incurring any liability to the affected Bidder or Bidders or any liability to inform the Bidder of the ground for such action.

**16. Grounds for Disqualification:**

- i. During scrutiny or at any stage of bidding process or even after issuance of supply order, if it comes to the notice of the Tender Inviting Authority that the Bidder has willfully made any misleading or false representation in the documents/ statements and attachments submitted as the proof of the qualification requirements.
- ii. If the Bidder fails to complete the supply within the period stipulated in the supply order due to his own fault/ inconvenience or supply of poor sub-standard quality materials.

Then in both the cases, the Tender Inviting Authority shall reserve the right to cancel the supply order and debar the supplier from participating in any Tender to be invited by the Tender Inviting Authority in the next three years.

**17. Disputes:**

- i. In the event of any question/dispute or difference arising between the Tender Inviting Authority /Directorate of Horticulture and the Agency on any matter covered by these Terms & Conditions or arising directly or indirectly there from or connected with these Terms & Conditions in any manner, the matter shall be sorted out between the Tender Inviting Authority / Director of Horticulture and the successful tenderer and in the case of non-resolution of dispute the matter shall be referred to the ACS/Pr. Secretary/Secretary of the Department of Food Processing Industries and Horticulture. When at this level the dispute is not resolved, the dispute would be referred to a sole Arbitrator appointed jointly by the two parties and his award shall be final.
- ii. The High Court of Kolkata alone shall have jurisdiction to adjudicate thereon.
- iii. The place of Arbitration will be Kolkata and the language shall be English

- iv. The award of the Arbitrator shall be binding on both the parties.

### **18. Negotiations:**

It is clarified that normally no rate negotiation will be done and therefore the Bidders should quote their lowest prices only, however, the Director of Horticulture may negotiate the rates with the L1 Bidder in exigencies, if required to do so with prior concurrence of the Appropriate Authority.

### **19. Execution of Agreement :**

The selected Bidder shall have to execute an Agreement in the prescribed format at their own cost on a duly Non-Judicial stamped agreement paper with the Director of Horticulture after finalization of tender within 7 ( seven) days. The format of the agreement shall be communicated to the selected bidder .

### **20. Payment of Bill:**

- i. The payment will be released to the Supplier only on satisfactory completion of the supply and within 12 months from the date of submission of the bills in duplicate along with receipted challans certified by the recipient Authority.
- ii. Concerned Statutory deduction, if any, will be deducted from the supplier's bill. No Mobilization Advance and Secured Advance will be allowed.

### **Other Terms and conditions of supply**

1. The Certified seed material of Onion has to be ensured for supply during June-2024 as per the supply order of Directorate of Horticulture.
2. Quality of the Onion Seed is the sole responsibility of the supplier. Any disputes as regards Onion Seed quality in the field will be verified through the team as constituted by the Directorate of Horticulture, West Bengal
3. The source verification of Certified kharif onion seed variety Agrifound Dark Red, production capacity, technical manpower etc. of the successful tenderer may be verified by the expert team constituted by the Directorate of Horticulture. The cost of verification at all levels and cost of other testing if required will be borne by the supplying agencies.
4. The supply of Certified kharif onion seed variety Agrifound Dark Red is to be completed within schedule time as per the distribution programme to be communicated later.
5. The Bill is to be raised in favour of "Director of Horticulture" by the supplying

agency enclosing therein the original copies of acknowledged Challans for payment of seed cost.

6. The evaluation of BOQ shall be examined by the tender evaluation committee of the WBSFPHDCL for arriving at L<sub>1</sub> per Kg. of Onion seeds. In case of equality of rates; the firm achieved highest turnover shall be considered.
7. Financial Bids (BOQ) will be opened for those whose Technical Bids will be in order and will also be opened on the respective dates.
8. Director of Horticulture reserves the right to Award the Contract to more than one tenderer in case full tendered quantity is not tied up with L-1 party, for the quantity to be splitted among the tenderers matching the L-1 rates with preference to be given in sequence of L-1, L-2, L-3 and so on until whole quantity is tied up.
9. Directorate of Horticulture shall have the right to purchase the material in full or part thereof, at the risk and cost of the Successful Tenderer in case Successful Tenderer fails to supply the allocated or indented quantity within the specified time.

Sd/-

**MANAGING DIRECTOR**  
**WBSFP&HDC**

## Annexure -I

### Application for Participation in Technical Bid

To,  
The Managing Director  
WBSFP&HDCL  
Benfish Tower (6th floor)  
31, G.N, Salt Lake, Sec V  
Kolkata- 700091

**Sub: Supply of Kharif Onion Certified Seed (Var.-Agrifound Dark Red) to different blocks of different Districts in the State of West Bengal.**

**Ref. No. 97/WBSFPHDCL/1770/2023-24      Dated: 23.02.2024**

Sir/Madam,

Having examined the terms & conditions of the above NIT, I do hereby submit the following information and relevant documents for furtherance of my proposal for participation in the tender

#### **Eligibility Particulars**

<b>Sl. No.</b>	<b>Particulars</b>	<b>Details thereof</b>
1	Name of the Bidder	
2	a) Full Office address	
	b) E-Mail I.D.	
	c) Mobile No.	
3	Name of the contact person with Mobile Number	
4	Documents to be submitted by the Bidder	Whether submitted ( Yes / No )
	a. NIT documents including corrigendum, if any	
	b. Payment certificate/ work completion certificate	
	c. PAN Card	
	d. Trade License/ Certificate of Enlistment	Valid up to-
	e. Authorized Dealers/ Distributors of seeds shall produce valid and active Dealership / Distributorship Certificate issued by the seed producer along with the documents of registration of current year for production of kharif onion seed (var. Agrifound Dark Red) by certification agency in favour of the producer. Producer should furnish a copy of proof of producer (documents regarding registration of current year for kharif onion seed (var. Agrifound Dark Red) by the	

	Certification Agency in their name).	
	f. IT return for three consecutive financial years within the period from 2019-2020 to 2022-2023	
	g. GST Registration Certificate	
	h. Seed License issued by Agriculture Department, Govt. of West Bengal (Valid and active as on last date of submission of bid)	
	i. Audited Balance Sheet & Profit & Loss Statement of accounts for the last three consecutive financial years within the period from 2019-2020 to 2022-2023. If the annual Turn-over of the Bidder is less than Rs. 1 Crore, then he has to submit Profit & Loss Statements and Balance Sheets for the said three financial years within the period from 2019-2020 to 2022-2023 duly certified by a licensed Chartered Accountant.	
5	Any other points considered to furnish	

### **UNDERTAKING**

- i. I undertake that all of the above information and documents furnished against the prescribed columns are true to the best of my knowledge and belief.
- ii. I have also gone through all the terms & conditions meticulously and I undertake to comply with same sacrosanctly.
- iii. The rate quoted by me will be valid and binding upon me for the entire period as stipulated in the Tender.
- iv. If I fail to complete the supply within the period stipulated in the supply order due to my own fault/ inconvenience, the Corporation shall reserve the right to forfeit the Earnest Money deposited by me in this regard and also debar me from participation in the Tender process of the Corporation for the following 3(three) consecutive years.
- v. I shall maintain the specifications of the materials as per NIT and shall replace the sub-standard materials at my own cost.
- vi. I undertake that I have not been debarred/ delisted by any State/Central Government Organization or State/Central Govt. Undertakings or Statutory Bodies or Local Bodies or Parastatals during the last three consecutive years up to the last date of submission of Tender.

Date: Signature of the Applicant

Place: