



**WEST BENGAL STATE FOOD PROCESSING  
&  
HORTICULTURE DEVELOPMENT CORPORATION LIMITED  
(A GOVT. OF WEST BENGAL ENTERPRISE)  
BENFISH TOWER (6<sup>th</sup> Floor)  
31, G.N. Block, Sector-V  
KOLKATA - 700091**

No.215/WBSFPDCL/1770/2020-21

Date: 01.12.2020

**NOTICE INVITING E-EXPRESSION OF INTERST**

**1. Invitation**

E-expression of Interests are hereby invited from the reputed, registered & bonafide hybrid vegetable seed Producers /authorized Distributors/ authorized Dealers of the Producers having sufficient technical and financial capabilities for supply of the following hybrid vegetable seeds to the Head quarters of the Blocks of the different Districts in the State of West Bengal under different developmental schemes during 2020-21.

Sl No	Name of the Item	Variety	Packaging Size	Commencement of Supply
1	Bottle Gourd	Hybrid	10 gm	10 days from the date of placing the supply order .
2	Bitten Gourd	Hybrid	10 gm	
3	Pumpkin	Hybrid	10 gm	
4	Chilli	Hybrid	5gm	
5	Bhendi	Hybrid	20 gm	
6	Radish	Hybrid	50 gm	
7	Brinjal	Hybrid	10 gm	
8	Tomato	Hybrid	10 gm	
9	French Bean	Hybrid	10 gm	
10	Cucumber	Hybrid	10 gm	
11	Palak	OP	50 gm	

**2.Scope of Work**

- i. The WBSFPDCL, hereinafter referred to as the EOI Inviting Authority, seeks offers for supply of the different hybrid vegetable seeds, as specified above, from the reputed, experienced and bonafide Producers/ Authorized Distributors/ Authorized Dealers of the Producers of hybrid vegetable seeds.
- ii. The successful Bidder has to supply the Hybrid Vegetable Seeds to the head quarters of the different Blocks in the Districts of West Bengal within the stipulated period as specified in the Supply Order, to be issued on receipt of requisition from the implementing Agencies.

### **3.Date and Time Schedule**

<b>Sl.No.</b>	<b>PARTICULARS</b>	<b>DATE &amp; TIME</b>
1.	<i>Date of uploading (Publishing) of EOI and other Documents(Online)</i>	<i>01.12.2020</i>
2.	<i>Documents download start date (Online)</i>	<i>01.12.2020</i>
3.	<i>Bid proposal submission start date (Online)</i>	<i>01.12.2020</i>
5.	<i>Documents download end date(Online)</i>	<i>09.12.2020 upto 11.00 A.M.</i>
6.	<i>Bid proposal Submission end date(Online)</i>	<i>09.12.2020 upto 12.00 P.M.</i>
7.	<i>Date &amp; Time of opening of technical bids(Online)</i>	<i>11.12.2020 at 12.00 P.M.</i>
9.	<i>Uploading of Technical Bid Evaluation Sheet</i>	<i>To be informed later</i>

### **4.Eligibility criteria for participation in the Tender**

- i. The prospective Bidder must have the R&D Certificate recognized by the Department of Biotechnology , Govt. of India with up to date validity.
- ii. The prospective Bidders must have valid Trade license/ Certificate of Enlistment, PAN, GST Registration Certificate, IT return for any two financial/assessment years within the period from 2017– 18 to 2019 -20, valid Seed License.
- iii. Audited Balance Sheet & Profit & Loss Statement of accounts for the last three financial years I.e. 2017-18,2018-19, 2019-20 respectively. If the annual Turn-over of the Bidder is less than Rs. 1 Crore, then he has to submit Profit & Loss Statements and Balance Sheets for the said three financial years i.e 2017-18, 2018-19 and 2019-20 respectively duly certified by a licensed Chartered Accountant.
- iv. Authorized Dealers/ Distributors of seeds should have valid Dealership / Distributorship Certificate issued under the signature of the authorized signatory of the Hybrid Seeds Producing Company along with valid R&D Certificate of the said Company .
- v. The prospective Bidder should have credential for supply of hybrid seeds of any variety of an amount not less than Rs. 10 lakhs to any State/Central Govt. Organization or State/Central Govt. Undertaking or Statutory Body or Local Body or Parastatal in any year within the last two completed financial years.
- vi. The Bidder must have the copy of the Payment Certificate or Work Completion Certificate, as the case may be, issued under the signature of the Competent Authority for supplying the seeds. The said Certificate should contain the particulars of the items supplied, period of supply and the total value of supply.

## ***5.Mandatory documents requirement***

### ***A. For Technical Proposal***

The technical proposal shall contain the signed and scanned copies of the following-

- I. **EOI** Document
- II. Application in Annexure-I
- III. R&D Certificate recognized by the Department of Bio Technology , Govt. of India with up to date validity.
- IV. Seed License (Valid as on 31.03.2020)
- V. Payment Certificate or Work Completion Certificate as referred in Clause 4 above
- VI. PAN Card
- VII. Trade License/ Certificate of Enlistment (Valid as on 31.03.2020)
- VIII. Income Tax Return for any two financial/assessment years within the period from 2017 -18 to 2019 -2020
- IX. Audited Profit & Loss Statements and Balance sheets for the last three financial years i.e.2017-18,2018-19, 2019-20 respectively. If the annual Turn-over of the Bidder is less than Rs. 1 Crore, then he has to submit Profit & Loss Statements and Balance Sheets for the said three financial years with the Certificate of a licensed Chartered Accountant.
- X. GST Registration Certificate
- XI. Valid Ditributorship/Dealership Certificate from the Hybrid Seeds Producing Company along with R&D Certificate of Hybrid Seed Producing Company (if the bidder is a Distributor/Dealer ).

**The requisite documents are to be submitted in the respective folder of the E-Tender portal.Failure in submission of any of the above documents may render the Bidder liable to be rejected.**

### ***B.For Financial Proposal***

The Financial proposal should contain-

**Bill of Quantity (BOQ):-**The Bidder is to quote the rate for each packet (of specified size) of hybrid vegetable seeds online in the space marked in the BOQ.

The rate is to be quoted in figure as well as in words.

**The participant will be rejected in case it is uploaded in the folder of Technical Bid.**

## GENERAL TERMS AND CONDITIONS

### **1. Registration of Bidders**

Any Bidder willing to take part in the process of e- Tendering will have to be enrolled and registered with the Government e-Procurement system/ Portal, <http://www.wbtenders.gov.in>. Each Bidder is to obtain a **Digital Signature Certificate** for submission of offers from the approved Service Provider of the National Informatics Centre ( NIC).

### **2. Collection of Bid Documents**

The Bidder can search and download EOI Documents electronically from the Government e-Procurement system using the Digital Signature Certificate. This is the only mode of collection of Bid Documents.

### **3. Submission of E.O.I**

EOIs are to be submitted online on the website <http://www.wbtenders.gov.in> in two folders at a time, one in Technical Proposal and the other in Financial Proposal, before the prescribed date and time, using the Digital Signature Certificate. The documents submitted by the Bidder should be properly indexed and self-attested with seal.

### **4. Responsive Bidders**

Prospective applicants are advised to note carefully the minimum qualification criteria before submitting the bids. Conditional/ incomplete bid will not be accepted under any circumstances. Bidders fulfilling all conditions and criteria set forth and qualifying in the Technical Bid as well as making submission of Financial Bid in stipulated manner shall be considered responsive.

### **5. Quoting the rates in BOQ :**

- i.* The intending Bidders are required to quote the rate online. No offline offer will be entertained.
- ii.* Bidders are to quote the rate for each packet of Hybrid Vegetable seeds to be supplied to the Head Quarters of the Blocks of different districts in the State of West Bengal
- iii.* All Bid prices quoted in the BOQ shall be inclusive of all kind of Taxes, Cess, charges including packaging transportation loading, unloading, carrying and delivery up to the Destination.
- iv.* The price should be firm, final and irrevocable and not subject to any change whatsoever even due to increase in cost of materials, other components, labor cost etc. and any changes or imposition of statutory levies till the completion of supply as per order.

### **6. Rate Validity**

The rate shall remain effective for one year from the date of acceptance of the E.O.I.

## **7. Evaluation of EOIs for qualifying in Technical Bid**

- i. All Bids will be evaluated and compared on the basis of the submitted documents. The EOI Inviting and Accepting Authority will determine the eligibility of each bidder through a Tender Committee. The bidders shall have to satisfy all the clauses specified in eligibility criteria.
- ii. Technical proposal will be opened first by the Authorized representative of the WBSFPHDCL electronically using Digital Signature Certificate.
- iii. The Bidders may remain present at the office of WBSFPHDCL during opening of Technical Proposals, if they so desire.
- iv. Technical Proposals complete in all respect will only be accepted and qualify for next stage of evaluation.

## **8. Evaluation of EOIs for qualifying in Financial Bid**

- i. Financial proposals of only those Bidders declared technically eligible by the EOI Inviting Authority will be opened electronically on the web portal on the prescribed date.
- ii. The encrypted copies will be decrypted and the rates will be downloaded and read out to the Bidders remaining present at that time and to be handed over to the Tender Committee.
- iii. Pursuant to the scrutiny and decision of the Tender Committee, the summary list of eligible Bidders whose Financial Proposals will be considered will be uploaded in the web portal.
- iv. Lowest quoted rate shall normally be accepted. However, the EOI Inviting Authority reserves the right to accepting a bid other than the lowest on a specific ground to be recorded in writing.
- v. The EOI inviting Authority does not bind itself to accept any or all bids and reserves the right to reject any or all bids without assigning any reason whatsoever.

## **9. Issue of supply order**

The supply order will only be issued after receiving requisition from the implementing Agencies. Normally, the supply order will be issued to the L1 Bidder for supplying the indented quantity of the materials after receiving the satisfactory germination report(Recommended) from the State Seed Testing Laboratory.

To facilitate the purpose, the L1 Bidder has to produce the entire stock in his go-down within seven days from the date of placing the supply order, for random collection of samples by the officials of the State Seed Testing Laboratory, in presence of the officials of the Corporation.

## **10. Deliverables :**

- i. The seeds / lots which will be RECOMMENDED by the State Seed Testing Laboratory with regard to the percentage of its GERMINATION capacity will be supplied to the requiring authorities within 10 (Ten) calendar days from the date of communication of the TEST REPORT.
- ii. Transit losses will have to be borne by the Supplier.
- iii. In case of unsatisfactory GERMINATION ( NOT RECOMMENDED) , the concerned lots shall be rejected outright and the Supplier shall have no right to claim payment for the same.

## ***11 Right to accept any bid and/ or to reject any or all bids***

The Corporation reserves the right to accept or reject any or all bids and to annul the process and all bids prior to issue supply order, without thereby, incurring any liability to the affected Bidder or Bidders or any liability to inform the Bidder of the ground

## ***12. Grounds for Disqualification***

- i. During scrutiny or at any stage of bidding process or even after issuance of supply order, if it comes to the notice of the EOI Inviting Authority that the Bidder has wilfully made any misleading or false representation in the documents/ statements and attachments submitted as the proof of the qualification requirements
- ii. If the Bidder fails to complete the supply within the period stipulated in the supply order due to his own fault/ inconvenience

Then in both the cases, the Corporation shall reserve the right to cancel the supply order and debar the supplier from participating in any Tender to be invited by the Corporation in the next three years.

## ***13. Disputes***

Any dispute arising out of non-compliance of any Terms and Conditions of the Bid, it shall be referred to sole Arbitrator, who shall be appointed by the Corporation in accordance and subject to the provision of the Arbitration and Conciliation ( Amendments) Act, 2015.

The place of Arbitration will be Kolkata and the language shall be English. The Award of the Arbitrator shall be binding on both the parties. All disputes and Court cases are subject to the Jurisdiction of the Calcutta High Court only.

## ***14. Negotiations***

It is clarified that normally no rate negotiation will be done and therefore the Bidders should quote their lowest prices only, however, the Corporation may negotiate the rates with the L1 Bidder in exigencies, if required to do so.

### ***15. Payment of Bill***

- i. The payment will be released to the Supplier only on satisfactory completion of the supply and within 12 months from the date of submission of the bills in duplicate along with receipted challans certified by the recipient Authority.
- ii. Concerned Statutory deduction, if any, will be deducted from the supplier's bill. No Mobilization Advance and Secured Advance will be allowed.

**MANAGING DIRECTOR  
WBSFP&HDCL**

**Annexure -I**

**Application for participation in Technical bid**

To,  
The Managing Director  
WBSFP&HDCL  
Benfish Tower (6<sup>th</sup> floor)  
31, G.N, Salt Lake  
Kolkata- 700091

**Sub: E-Expression of Interest for Supply of Hybrid Vegetable Seeds  
Ref. No. 215 /WBSFPHDCL/1770/2020-21 Date: 01.12.2020**

Sir/Madam,

Having examined the terms & conditions of the above EOI, I do hereby submit the following information and relevant documents for furtherance of my proposal for participation in the Process

**Eligibility Particulars**

Sl.No.	Particulars	Details thereof
1.	Name of the Bidder	
2.	a) Full Office address	
	b) E-Mail I.D.	
	c) Mobile No.	
3	R&D Certificate recognized by the Department of Bio-Technology, Govt. of India	Valid Up to:
3.	Name of the contact person with Mobile Number	
4.	Documents to be submitted by the Bidder (Scanned copies to be uploaded)	Whether uploaded ( Yes / No )
	a. EOI document	
	b.Valid Seed license	Valid up to-
	c.Payment certificate/ work completion certificate	
	d.PAN Card	
	e.Trade License/ Certificate of Enlistment	Valid up to-
	f.Income Tax Return for any two financial years within the period from 2017- 18 to 2019-20	

	g. GST Registration Certificate	
	h. Distributorship /Dealership Certificate	
	I. Audited / Certified Accounts for the years 2017-18 to 2019 -20	
5	Any other points considered to furnish	

Details of the items to be supplied –

Sl No	Name of the Item	Name of the Company	Brand Name	Packaging in GM

### **UNDERTAKING**

- i. I undertake that all of the above information and documents furnished against the prescribed columns are true to the best of my knowledge and belief.
- ii. I have also gone through all the terms & conditions meticulously and I undertake to comply with same sacrosanctly.
- iii. The rate quoted by me will be valid and binding upon me for the entire period as stipulated in the EOI.
- vi. I undertake that I have not been debarred/ delisted by any State/Central Government Organization or State/Central Govt. Undertaking or Statutory Body or Local Body or Parastatal during the last three consecutive years up to the last date of submission of EOI.

Date:

Signature of the Applicant

Place: